


UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF FLORIDA

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In re:

LOCAL RULE 1009-1:)
AMENDMENTS OF)
VOLUNTARY PETITIONS,)
LISTS, SCHEDULES, AND)
STATEMENTS)
_____ /

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|----------------------|---|
| Order Vacated | |
| Date: | <u>March 22, 2024</u> |
| Judge: |  |

Administrative Order
No. 22-001

ORDER ADOPTING INTERIM LOCAL RULE 1009-1

The Court has determined that adoption of interim Local Rule 1009-1 set forth below is required to put into immediate effect amendments to the Local Rules necessary to ensure efficient administration of cases and proceedings in this Court.

The amended rule deletes prior Subsection (D) to ensure that any party wishing to amend schedules in a closed case must first file a motion and obtain an order reopening the case.¹ The amended rule also changes the language of Subsection (C) to clarify that the debtor, as opposed to the Clerk of Court, must serve certain documents on creditors being added to the Schedules, and what documents the debtor must serve. The

¹ See, Rule 1009(a), Fed. R. Bankr. P.

remaining changes are stylistic, to refer to applicable forms and the Local Rules Links page on the Court's website that provides links to various Official Forms and Local Forms. Accordingly, it is

ORDERED:

Effective February 7, 2022, Bankr. N.D. Fla. Loc. R. 1009-1 is amended and adopted as an interim Local Rule as follows:

RULE 1009-1

**AMENDMENTS OF VOLUNTARY PETITIONS, LISTS, SCHEDULES
and STATEMENTS**

(A) Format for Amendments to Voluntary Petitions, Lists, Schedules and Statements. The debtor may amend a Voluntary Petition, Lists, Schedules and Statement of Financial Affairs by filing the original amended document with the Clerk. Amendments must contain a caption which includes the case number, case name and the title of the document. The amendment must be executed and acknowledged by the debtor and attorney of record, if any, in the same manner that the item being amended was originally executed. Amended schedules should be filed as complete versions of the schedules as opposed to merely identifying changes. Any changes, additions, or deletions must be clearly indicated, whether by separate notice or otherwise.

(B) Service of Amendments. The debtor shall notice the amendment to any person or entity affected thereby, the case trustee, and to the U.S. Trustee's office, and shall file a proof of service in accordance with the provisions of the Court's Local Rules (www.flnb.uscourts.gov).

(C) Service of Documents to Added Creditors. If the debtor files an amendment to add previously unscheduled creditors, the debtor shall serve the newly added creditors with a copy of the

most recent Notice of Bankruptcy Case (“341 Notice”) issued by the Clerk, the Notice of Deadline to File Proof of Claim, if any, and in Chapter 11, 12, and 13 cases, a copy of the most recently filed plan and the Order Confirming Plan, if one has been entered. The Debtor shall file a proof of service with appropriate redactions of personally identifying information in accordance with the provisions of Fed. R. Bankr. P. 9037 and the Court’s Local Rules (www.flnb.uscourts.gov).

(D) Amendments to Social Security or Taxpayer Identification Numbers. An amended social security number statement, applicable form available [online](#), should be filed to correct a previously filed social security or individual taxpayer identification number. The amended social security number statement must be served in accordance with Bankruptcy Rule 1009(c), and a certificate of service must be filed separately.

DONE AND ORDERED ON February 2, 2022.



KAREN K. SPECIE
Chief United States Bankruptcy Judge