

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF FLORIDA

www.flnb.uscourts.gov

In re:

COURT OPERATIONS AND)
MODIFIED ACCEPTANCE OF)
FILINGS OF SELF-)
REPRESENTED PARTIES VIA)
EMAIL AND OTHER MEANS)
_____ /

Administrative Order
No. 25-004

**ADMINISTRATIVE ORDER MODIFYING THE MEANS OF
FILING PLEADINGS BY SELF-REPRESENTED PARTIES
AND VACATING ADMINISTRATIVE ORDER 23-001**

Effective Tuesday, October 21, 2025 at 9:00 a.m. Eastern Time, Administrative Order 23-001 is vacated, and the Court will no longer accept routine filings by email or facsimile from self-represented parties. Self-represented parties may submit documents for filing and filing fee payments in compliance with court orders, the Bankruptcy Miscellaneous Fee Schedule, and the Local Rules of this district by mail or commercial carrier to the following address:

United States Bankruptcy Court
Office of the Clerk of Court
110 East Park Avenue, Suite 100
Tallahassee, Florida 32301

Documents and filing fees may also be delivered in person to the bankruptcy courthouses located in Tallahassee and Pensacola during regular business hours on days when the Court is open. Drop boxes are available in Tallahassee and Pensacola for the deposit of documents *only* on days when courthouse intake lobbies are open. Refer to the Court's website, www.flnb.uscourts.gov, for information about procedures for after-hours emergency filings and payment options for filing fees.

DONE AND ORDERED ON October 17, 2025.

A handwritten signature in black ink, appearing to read 'K. Specie', is written over a horizontal line.

KAREN K. SPECIE

United States Bankruptcy Judge