

The Disclosure Statement

A publication of the U.S. Bankruptcy Court, Northern District of Florida

Administrative Orders Regarding Hurricane Helene

Administrative Orders [AO 24-001](#), Emergency Order Regarding Deadlines Extended Due to Hurricane Helene, and [AO 24-002](#), Second Emergency Order Regarding Hurricane Helene: Chapter 13 Plan Payments, were signed by Chief Bankruptcy Judge Karen K. Specie on September 30, 2024.

Administrative orders and notices of court closure due to severe weather events and other important information are posted to our website and sent to all registered CM/ECF users via GovDelivery mass email notification. Please add uscourts@public.govdelivery.com to your address book or email whitelist to ensure you receive timely notifications.

Amended Fed. R. Bankr. P. 1007(b)(7) Requires Filing of Certificate of Completion of Financial Management Course to Obtain Discharge

Effective December 1, 2024, and applicable to cases filed on or after that date, Fed. R. Bankr. P. 1007(b)(7) will require the certificate of completion of a course in personal financial management issued by the provider be filed in Chapter 7 or Chapter 13 cases, or Chapter 11 cases in which § 1141(d)(3) applies. Official Form 423 (Certification About a Financial Management Course) will not be accepted to satisfy the requirement regarding the financial management course. If applicable, debtors claiming exemption from the financial management course requirements must file a motion and obtain an order granting a waiver of the requirement in order to receive a discharge.

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FLNB Quick-Click Resources

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- ◆ [City/County Listings](#) for the Northern District of Florida
- ◆ [Local Bankruptcy Rules](#)
- ◆ [Mortgage Modification Mediation](#)
- ◆ [National Creditor Registration](#)
- ◆ [National Guard and Reservists Debt Relief Acts of 2008 & 2023](#)
- ◆ [Online Judgment Book](#) (FLNB only)
- ◆ [Opinions Search](#) (FLNB only)
- ◆ [Pro Hac Vice Admission](#)
- ◆ [Rental Assistance Programs](#)
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News & Views from the Bench

Honorable Karen K. Specie, Chief Bankruptcy Judge

Hurricane Helene Update

Hurricane Helene made landfall as a dangerous Category 4 storm around 11:10 p.m. EDT on Thursday, September 26, 2024, near the mouth of the Aucilla River in the “Big Bend” area of Florida’s Gulf Coast. This storm impacted cities and communities in the Northern and Middle Districts of Florida, as well as in North Carolina and other states. It has resulted in loss of life and homes. Streets, bridges, and businesses flooded or were destroyed, and thousands are still without power and water. In our district, Cedar Key, Steinhatchee, Keaton Beach, and Perry were particularly hard-hit. To accommodate all FLNB parties and attorneys adversely affected by Hurricane Helene, the Court has entered emergency administrative orders [24-001](#) and [24-002](#), which can be found on the Court’s website: <https://www.flnb.uscourts.gov/news/emergency-administrative-orders-entered-re-hurricane-helene>.

Proud of Pro Bono and RAP

We are grateful to all attorneys who have volunteered by taking *pro bono* cases and with the RAP (“Reaffirmation Assistance Program”). *Please join me in thanking these attorneys - they help each and every one of us!*

Pro Bono Honor Roll: These attorneys have handled, or are handling, cases or matters *pro bono* so far this year: **Robert Bruner, India Footman, Samantha Kelley, Logan Sliva, and Michael Wynn.**

RAP Honor Roll: These attorneys have volunteered for **RAP**, sponsored by the NDFLBBA: **Samantha Kelley, Brian Rich, Logan Sliva, Trey Wright, Kevin Forsthoefel, Marybeth Colon, and Kathryn Hathaway.**

THE FLNB PRO BONO INITIATIVE NEEDS YOU! EVERY ATTORNEY IN OUR DISTRICT should provide *pro bono* services. All attorneys who practice here are INVITED to participate. RAP only requires an attorney once or twice per month, and all reaffirmation hearings are virtual. **FLNB has the 16th highest percentage of *pro se* cases of all 90 bankruptcy courts in the U.S.**

PLEASE HELP! To volunteer for the Pro Bono Initiative, visit <https://www.flnb.uscourts.gov/ndflbba-pro-bono-initiative>.

Motions, Objections and Responses: IMPORTANT REMINDERS and NOTICE

NOTICE: Fed. R. Bank. P. 3007(2)(B) requires that an objection to a claim shall be served on the debtor or debtor in possession, in addition to the trustee and the person or entity that filed the proof of claim.

MOTIONS FOR RELIEF FROM STAY: N.D. Fla. LBR 4001-1(B) requires the movant to file evidentiary support for the motion, as appropriate. N.D. Fla. LBR 4001-1(C) requires any party opposing the motion to file an objection within fourteen (14) days (unless a different response period is in the negative notice legend on the motion), accompanied by affidavits or supporting documents that show the movant is not entitled to relief.

ALL MOTIONS: N.D. Fla. LBR 9013-1(A)(1) prohibits motions from requesting more than one type of relief, unless in the alternative. N.D. Fla. LBR 9013-1(A)(1) requires counsel for the moving party to **confer** with counsel for the opposing party **in good faith before** filing the motion, and to file a certificate of conferral. N.D. Fla. LBR 9013-1(B) and (C)(1) require every motion and objection to include a memoran-

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dum or citation of authority. These requirements pertain to contested matters and adversary proceedings.

Chambers Staff Updates

We are pleased to welcome a wonderful addition to Chambers: Charles Rawson has joined us as my new Temporary Law Clerk. Originally from Maryland, Mr. Rawson came to Tallahassee in late August after graduating from the University of Nevada Las Vegas William S. Boyd School of Law. During law school, Mr. Rawson externed for Bankruptcy Judge Mike K. Nakagawa of the District of Nevada before externing for Region 17 of the United States Trustee Program. Mr. Rawson hopes to work for the Department of Justice when his clerkship term ends in 2025.

Additional Bankruptcy Judgeship Request



On September 10, 2024, I sent a request for approval of a second bankruptcy judge for the Northern District to sit in Pensacola. On September 20, 2024, the Eleventh Circuit Judicial Council approved the request and sent it on to the Administrative Office of the U.S. Courts for consideration by the Committee on the Administration of the Bankruptcy System ("CABS"). Although CABS has set an artificial threshold of 1,500 weighted cases per judgeship to justify another judge, and my weighted caseload as of August 31, 2024, was 933, FLNB case filings are continuing to increase. I am guardedly optimistic that CABS will recognize this district's continuing need for an additional bankruptcy judge in light of the increasing caseload and geographical challenges. The Florida Bar Business Law Section Executive Council voted unanimously to support this request.

A Joyful Report

A valued member of our court had a child who was diagnosed with cancer at the age of ten. After years of chemo and other treatments, he is now cancer free! We are delighted to report that after a "Make a Wish" trip, the child began college as a freshman this fall.

Hurricane Helene and the Holidays

Many among us have just celebrated Rosh Hashanah and will soon be celebrating other major holidays. Until Hurricane Helene and its aftermath, this has been a great year for the Northern District of Florida Bankruptcy Court. I remain grateful and honored to serve as this district's bankruptcy judge. I am thankful to each of you, and the outstanding Court staff who help each of you, your clients, and our Court on a daily basis.



From all of us to all of you: Happy Holidays!

While we prepare for celebrations and time with friends and family, I urge us all to remain mindful of all those who have lost loved ones, homes, and businesses, as a result of Hurricane Helene. As we give thanks during Thanksgiving and prepare to exchange gifts for Christmas and Hanukkah, may we consider giving of our time or money, or both, to the many charities and other organizations helping with basic necessities, such as water, food, clothing, diapers, and shoes.

Upcoming Seminar

I will be on the judges' panel for **The Michael G. Williamson View From the Bench**, November 7 & 8, 2024: USF CAMS Center, 124 S. Franklin Street, Tampa, FL; Kovens Conference Center, Florida International University, 3000 NE 151st Street, North Miami, FL. I encourage all of you to attend (<https://flabizlaw.org/news/view-from-the-bench-registration-now-open/>).

New Telephone Conference Numbers for Cases Assigned to Judge Callaway or Judge Oldshue

Hearing notices and orders in Pensacola cases assigned to Judge Callaway or Judge Oldshue may reflect a new telephone conference phone number and meeting ID. These new call-in numbers are effective November 12, 2024. Please carefully read your hearing notices for the correct telephone conference information.

Bankruptcy Rules Changes Effective December 1, 2024

The Judicial Conference of the United States has approved the amendments to the Federal Rules of Bankruptcy Procedure as well as the abrogation of Official Form 423 (Certification About a Financial Management Course) effective December 1, 2024:

- Restyled Bankruptcy Rules Parts I through IX
- **Rule 1007** - Lists, Schedules, Statements, and Other Documents; Time to File (see [page 1](#) of this publication for more information)
- **Rule 4004** - Granting or Denying a Discharge
- **Rule 5009** - Closing a Chapter 7, 12, 13, or 15 Case; Declaring Liens Satisfied
- **Rule 7001** - Types of Adversary Proceedings
- **Rule 9006** - Computing and Extending Time; Motions
- **New Rule 8023.1** - Substitution of Parties

Also amended were:

- Appellate Rules 32, 35, 40, and Appendix on Length Limits
- Civil Rule 12
- Evidence Rules 613, 801, 804, 1006, and new Rule 107.

The full text of these Rules changes, including Committee Notes and blackline versions, are available for your review at https://www.uscourts.gov/sites/default/files/congressional_package_final_for_website.pdf.

Bankruptcy Form Changes Effective December 1, 2024

In addition to the above-stated Rules changes, the Judicial Conference of the United States changed the following Official Forms used in bankruptcy proceedings:

- Official Form 410 - Proof of Claim
- Official Form 423 - Certification About a Financial Management Course (**Abrogated**).
- Director's Form B1040 - Adversary Proceeding Cover Sheet
- Director's Form B2630 - Bill of Costs

The revised forms, Committee Notes, and updated instructions (as applicable) may be viewed at <https://www.uscourts.gov/rules-policies/pending-rules-and-forms-amendments/pending-or-recent-changes-bankruptcy-forms>. Please ensure that your bankruptcy software, if used, is updated to include the latest form revisions.

TECHTIPS

Ensuring Quality Sound in the Courtroom

When addressing the Court in the courtroom, please be certain to stand in front of the lectern and speak into the microphone. Standing beside the lectern, walking around, or looking away from the mic will make it difficult for the Judge and other parties, including the court reporter or DCR program, to hear you.

The microphones on the attorney tables are turned off by default. To use these microphones, push the button to turn it on and then please turn it off when you are finished speaking. The microphones are very sensitive and will project the sound of papers shuffling, etc., into the sound system and the courtroom.

Should you have difficulty with the microphones, please immediately inform the Courtroom Deputy who will request IT assistance.

Electronic Sharing via Zoom

Electronic evidence presentation, screen-sharing, or other means of distributing or displaying information during hearings held via Zoom video ***MUST*** be tested with IT staff at least one day before hearings. Please email us at CMECF_HelpDesk@flnb.uscourts.gov to arrange a time for testing. *Our staff will not be available to assist you with set-up or testing the day of a hearing.*

Federal Bar Association Assists Members and Their Families Through SOLACE Program

With the challenges of hurricane season, the Federal Bar Association extends their full support and reminds members that the SOLACE (Support of Lawyers/Legal Personnel - All Concern Encouraged) program assistance is available. SOLACE is a network that provides support to members and their families who may be facing personal crises, such as death, illness, catastrophic events, or other hardships.

Through SOLACE, Federal Bar Association members and their families can receive non-monetary help, such as:

- Donated furniture or household items
- Frequent flyer miles or hotel points for medical travel
- Grocery shopping, child care, or pet care assistance
- Meals, lodging, or other non-legal support

To submit a request, email solace@fedbar.org and include the following in your request:

- **Subject line:** Include "SOLACE" and a relevant keyword (such as a Hurricane Milton)
- Your name (or the name of the person requesting help)
- A description of the assistance needed
- Your contact information

All requests are handled discreetly. Only the SOLACE coordinators and those offering help will know the details. For more information, visit the SOLACE webpage at <https://www.fedbar.org/about-us/outreach/solace/>.

QC Cues

Requests and Reminders from our Court Operations Division

- ◆ When filing an **Application for Payment of Filing Fee in Installments**, please do not attach or upload a proposed order. The order will be provided by the Court.
- ◆ **Filing a Bankruptcy Case on Behalf of a Business Debtor:** Enter the full name of the business in the *Last Name* field in CM/ECF. Any additional text such as "A Florida Corporation" or "Trustee for ..." should be entered into the *Party Text* field.
- ◆ **Fees Due in Previously Filed Bankruptcy Cases:** Orders dismissing cases may include language that prohibits the debtor from filing a new case for a specified time *or* before any past due filing fees from prior cases are paid in full (i.e., the debtor is "barred" from filing). As a best practice, we recommend that attorneys search PACER prior to filing new cases to ensure your client is not a "barred debtor." The Northern District of Florida uses "BARDEBTOR" or "BARRED-Fees" case flags, which appear in the upper right corner of the case docket, to indicate that the debtor is barred from filing. If these flags, the "FeeDueBK," or "FeeDueINST" flags are displayed, review the case docket to identify payments owed by the debtor(s). You may contact the Clerk's Office for the balance owed.
- ◆ **Case Flag Definitions:** Case flags displayed in the upper right corner of a docket sheet are a quick glance at various things going on in a case. To view the explanations of case flags, click the CM/ECF logo at the top left of your screen, then click the link for "Further court information." A new window will open providing information about our court, PACER contact information, and Flag Definitions.

Proposed Amendments to Federal Rules & Forms Published for Public Comment

On August 15, 2024, the Judicial Conference Advisory Committees on Appellate, Bankruptcy, and Evidence Rules published proposed amendments to their respective rules and forms with an anticipated effective date of December 1, 2026. **The proposed amendments are open for public comment through February 17, 2025.**

To read the text of the proposed amendments and supporting materials or to learn how to submit or review comments on the proposed amendments and forms visit <https://www.uscourts.gov/rules-policies/proposed-amendments-published-public-comment>.



We post local employment opportunities with our court and federal judgeship announcements from around the nation on our website at <https://www.flnb.uscourts.gov/employment>.

Transcript Rates Increased on October 1, 2024

The [Maximum Per Page Transcript Rates](#) as established by the Judicial Conference increased effective October 1st.

Visit the [Ordering Transcripts & Recordings](#) page of this court's website for information on ordering transcripts from proceedings held in the U.S. Bankruptcy Court for the Northern District of Florida and for a list of approved transcription service providers.

CM/ECF Training Databases Offline Indefinitely

The CM/ECF Test and Train databases for U.S. District Courts and U.S. Bankruptcy Courts nationwide have been taken offline for maintenance and application of security patches. At this time, we do not know when they will again be available.

If you need CM/ECF assistance *for our court*, contact us at CMECF_HelpDesk@flnb.uscourts.gov.

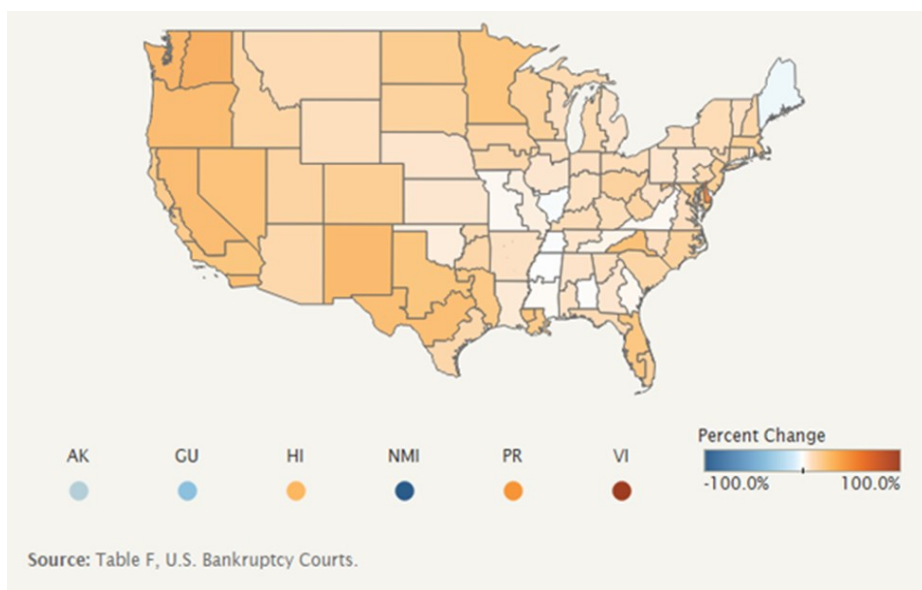
We apologize for this inconvenience.

The Bar Seminar That Wasn't:
Statistical News and Pro Bono Initiative Information
Traci E. Abrams, Clerk of Court

The Northern District of Florida Bankruptcy Bar Association (NDFLBBA) scheduled their annual seminar to be held Friday, September 27, 2024; unfortunately, Hurricane Helene had other plans and the seminar was canceled. During my Clerk's Office presentation, I had planned to share the information below about bankruptcy statistics as of the reporting period ending June 30, 2024, which were the latest statistics available at the time my presentation was being developed. These statistics reveal a reduction in cases filed by self-represented debtors that I believe is attributable to the NDFLBBA's *Pause For Legal Assistance Now* (P.L.A.N.) program. Attorneys and potential filers can access information about the P.L.A.N. program at <https://www.flnb.uscourts.gov/ndflbba-pro-bono-initiative> or by calling 866-944-6421.

National bankruptcy statistics for the reporting period ending June 30, 2024: Nationally, business and non-business filings increased for most chapters as of the 12-month statistical period ending June 30, 2024. This is especially true in the healthcare sector where filings soared 298%. Overall, bankruptcy petition filings grew 16%. Terminations and pending cases also increased. Nationally, non-business bankruptcy filings rose 15%, and Chapter 7 non-business filings increased 19%. Chapter 13 non-business filings grew 11%. The only area of non-growth was Chapter 11 non-business filings, which continued to decrease nationally for the eighth year in a row, dropping 8%.

This map of the United States shows the relative percent of change in filings by district between the statistical period ending June 30, 2023, and the statistical period ending June 30, 2024.



Local bankruptcy statistics for the period ending June 30, 2024: Locally, the weighted filings per judgeship total for the United States Bankruptcy Court for the Northern District of Florida (FLNB) was 26.5% higher than the national average, ranking FLNB 12th in the nation out of 90 bankruptcy courts in this category. In the category of *unweighted* filings per judgeship, FLNB ranked 17th out of 90 bankruptcy courts. For specific chapters, FLNB ranked 7th for Chapter 11 filings, 5th for Chapter 7 filings, 41st for Chapter 13 filings, and 36th for Adversary filings in the Nation.

New on the "Filings Per Judgeship and Rank" report for this statistical period is a breakdown of Chapter 11 filings. The breakdown now includes Non-Sub V and Sub V filings. FLNB is 9th in the Nation for non-V filings and FIRST in the Nation for Subchapter V filings.

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The Bar Seminar That Wasn't—Continued from Page 7

Although the percentage of total cases filed without the benefit of an attorney remains high in this district, FLNB's overall *pro se* filing rank among the 90 bankruptcy courts is falling as shown in the first table below. Similarly, FLNB's rank per authorized judgeship among the 90 bankruptcy courts for total *pro se* filings, Ch. 7 *pro se* filings, and Ch. 13 *pro se* filings has dropped significantly between the 2022 and 2024 June statistical periods.

LOCAL FILING STATISTICS: % PRO SE CASE FILING AND RANK					
% of Total Caseload 12-Mo. Periods Ending June Out of 90 Bankruptcy Courts	2020 % and Rank	2021 % and Rank	2022 % and Rank	2023 % and Rank	2024 % and Rank
Filings Overall	11.7% 12 th	7.9% 9 th	10.3% 11 th	10.9% 15 th	9.3% 16 th
Chapter 7	9.9% 15 th	7.8% 10 th	7.7% 16 th	9.7% 14 th	8.1% 20 th
Chapter 13	20.8% 7 th	8.9% 13 th	19.4% 7 th	14.4% 19 th	13.1% 23 rd

LOCAL FILING STATISTICS: PRO SE FILINGS PER AUTHORIZED JUDGESHIP RANK					
Rank As Of 12- Mo. Periods Ending June Out of 90 Bankruptcy Courts	2020 Rank	2021 Rank	2022 Rank	2023 Rank	2024 Rank
Filings Overall	6 th	6 th	3 rd	3 rd	8 th
Chapter 7	6 th	7 th	3 rd	4 th	6 th
Chapter 13	6 th	9 th	2 nd	5 th	8 th

I attribute this drop in *pro se* case filings to the efforts of NDFLBBA's Pro Bono Initiative volunteers who share their time and talents with filers and potential filers in an effort to answer their administrative questions or provide legal assistance for free or at a reduced rate. As of September 20, 2024, thirteen attorneys have provided pro bono assistance under the P.L.A.N. and the Reaffirmation Assistance Program (RAP), including Robert Bruner, Mary Colón, Jodi Dubose, India Footman, Kevin Forsthoefer, Kathryn Hathaway, Samantha Kelley, Scott Manion, Michael Niles, Brian Rich, Logan Sliva, Byron Trey Wright, III, and Michael Wynn.

Free and reduced rate administrative and legal assistance for self-represented filers. If you are thinking about filing a bankruptcy petition, or you have questions about the bankruptcy process, be sure to **Pause For Legal Assistance Now** (P.L.A.N.). The P.L.A.N. program can help you through the bankruptcy process. Details about the P.L.A.N. program are available on the Court's website at www.flnb.uscourts.gov/ndflbba-pro-bono-initiative. You may also call 866-944-6421. If you are an attorney and are seeking ways to give back to your community, especially those who may have suffered catastrophic losses as a result of Hurricanes Helene or Milton, please visit the P.L.A.N. webpage or call 866-944-6421 to volunteer your time.



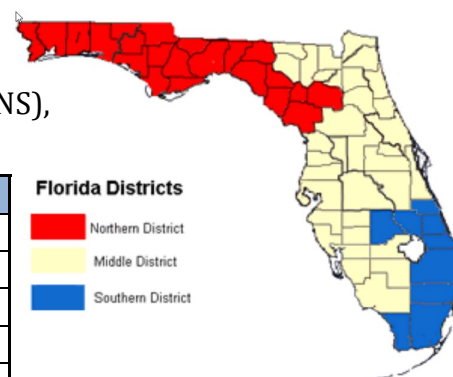
We Want to Hear From Our FLNB Friends!

If you have a family, personal, or professional event or milestone that you would like to share with your FLNB colleagues through *The Disclosure Statement* newsletter, we invite you to submit a brief article (maximum of 250 words) and optional photo to Julie Gibson at Julie.Gibson@flnb.uscourts.gov. Please include your contact information in case we have questions. We look forward to celebrating with you!

The Disclosure Statement is published four times a year. We will include your contributions on a first-submitted, first-published basis, space permitting. *We reserve the right to refuse any article and will not publish any content that may conflict with our adherence to the Code of Conduct for United States Clerks or the Code of Conduct for United States Judges (e.g., articles regarding activity of a partisan political or controversial nature).*

U.S. Bankruptcy Court for the Northern District of Florida 2024 Caseload Activity through September 30, 2024

The U.S. Bankruptcy Court for the Northern District of Florida is comprised of 23 counties in the panhandle and "big bend" region of the state, separated into four divisions: Gainesville (GVL), Pensacola (PNS), Tallahassee (TLH), and Panama City (PCY).



BK Case Openings	GVL	PNS	TLH	PCY	TOTAL
Ch 7	134	635	281	92	1142
Ch 11	10	7	8	9	34
Ch 12	0	0	0	0	0
Ch 13	59	161	119	51	390
Ch 15	0	0	0	0	0
Total	203	803	408	152	1566

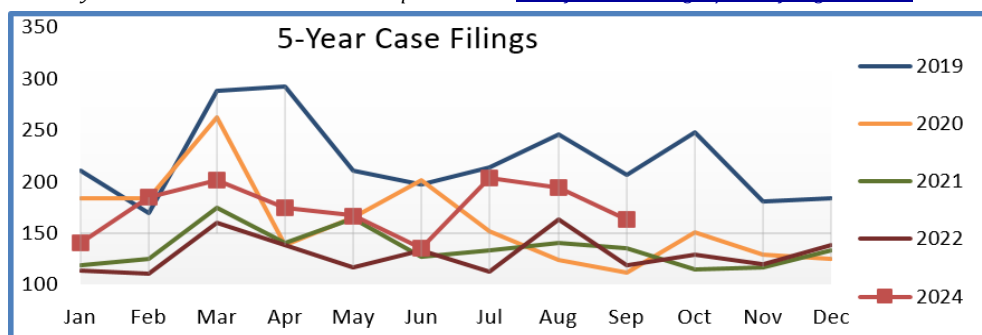
BK Activity	GVL	PNS	TLH	PCY	TOTAL
Reopenings	4	7	6	2	19
Split Cases	0	1	0	0	1
Interdistrict Transfer	2	0	0	0	2
Intradistrict Transfer	0	0	0	0	0
Conversions	3	17	7	2	29
Stay Motions	24	113	77	23	237

BK Case Closings	GVL	PNS	TLH	PCY	TOTAL
Ch 7	126	546	263	99	1034
Ch 11	9	8	7	6	30
Ch 12	0	0	0	0	0
Ch 13	51	130	113	50	344
Ch 15	0	0	0	0	0
Total	186	684	383	155	1408

Adversary	GVL	PNS	TLH	PCY	TOTAL
Case Openings	9	18	3	0	30
Case Closings	9	14	4	3	30

Pro se Cases Filed:	GVL	PNS	TLH	PCY	Total
Ch 7	10	31	52	4	97
Ch 11	0	0	0	0	0
Ch 12	0	0	0	0	0
Ch 13	13	18	7	7	45
Ch 15	0	0	0	0	0
Total	23	49	59	11	142

Monthly and annual caseload statistics are published at www.flnb.uscourts.gov/court-filing-statistics.



FLNB County	YTD
Alachua	148
Bay	84
Calhoun	9
Dixie	6
Escambia	433
Franklin	5
Gadsden	67
Gilchrist	9
Gulf	8
Holmes	11
Jackson	30
Jefferson	14
Lafayette	4
Leon	244
Levy	30
Liberty	8
Madison	8
Okaloosa	140
Santa Rosa	176
Taylor	18
Wakulla	39
Walton	55
Washington	10
Outside District	3
Outside Florida	3
Outside U.S.	4
Total Filings	1566
Gainesville Div.	203
Pensacola Div.	804
Tallahassee Div.	407
Panama City Div.	152



U.S. Bankruptcy Court Northern District of Florida

Chief Bankruptcy Judge Karen K. Specie
Traci E. Abrams, Clerk of Court
110 East Park Avenue, Suite 100
Tallahassee, Florida 32301
(850) 521-5001 / (866) 639-4615

Please direct questions or comments about this
newsletter to Julie.Gibson@flnb.uscourts.gov.

Life can be much broader once you discover one
simple fact: Everything around you that you call
"life" was made up by people that were no smarter
than you. And you can change it, you can influence
it. Once you learn that, you'll never be the same
again.

~ Steve Jobs
Co-founder, Apple, Inc.

Upcoming Federal Holidays

The Court and Clerk's Office will be closed
on the dates listed below in observance of the
following national holidays:*

November 11	Veteran's Day
November 28	Thanksgiving
December 25	Christmas Day
January 1	New Year's Day
January 20	B'day of Dr. Martin Luther King, Jr.
February 17	Washington's Birthday
May 26	Memorial Day
June 19	Juneteenth Nat'l Indep. Day
July 5	Independence Day
September 1	Labor Day
October 13	Columbus Day

**Observance of a holiday that falls on a Saturday
or Sunday pursuant to 5 U.S.C. 6103(b) and/or Exec.
Ord. 11582, Feb. 11, 1971.*

Contact Us

Audrey Thurman, Case Administrator(850) 470-3061
Carolyn Romine, Case Administrator(850) 470-3062
Janet Weems-Cainion, Courtroom Deputy & Calendar Clerk(850) 521-5009
Jestin Hawkins, Case Administrator.....(850) 521-5016
Latonia Isom, Operations Team Leader.....(850) 521-5012
Sloane Akinsanya, Case Administrator(850) 521-5010
Tammi Boswell, Director of Operations(850) 521-5011
Clerk's Office Main Line.....(850) 521-5001
Help Desk (850) 521-5001 or (866) 639-4615
Help Desk Email.....CMECF_HelpDesk@flnb.uscourts.gov

*Clerk's Office phones are answered 9:00 a.m. to 4:00 p.m., Monday through Friday, except on federal
holidays or other days the court is closed. Case Administrators may assist with procedural or CM/
ECF questions only. **We are not permitted to answer legal questions or to provide guidance as
to the content or types of documents that may be required.***