

The Disclosure Statement

U.S. Bankruptcy Court, Northern District of Florida

Adisley Cortez-Rodriguez Appointed Assistant U.S. Trustee for the Northern District of Florida *From the Office of the United States Trustee*

Adisley (Adi) Cortez-Rodriguez was recently appointed to be the Assistant United States Trustee for the Northern District of Florida effective September 25, 2022.

Prior to her appointment, Adi was a Trial Attorney in the Miami UST field office, where she had been since March, 2020.

Prior to joining the United States Trustee Program, Adi spent 6 years representing the Chapter 13 Trustee in Miami, FL, and 3 years in consumer representation. Adi attended Florida International University, where she graduated cum laude with a Bachelor of Arts degree in 2008 and also where she obtained her law degree in 2011.

Region 21 United States Trustee Mary Ida Townson said “Adi is a very enthusiastic person who works hard on a daily basis to represent the United States Trustee Program in a professional manner consistent with USTP priorities. She will be a great addition to the Tallahassee office.”

The USTP is the component of the Justice Department that protects the integrity of the bankruptcy system by overseeing case administration and litigating to enforce the bankruptcy laws. Region 21 is headquartered in Atlanta, Georgia, with additional offices in Macon and Savannah, Georgia, Miami, Orlando, Tallahassee and Tampa, Florida, and San Juan, Puerto Rico.

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BOLO: New and Revised Instructional Court Documents Coming Soon



Be on the lookout for the following new and revised instructional documents from the Court soon:

The new ***Order Prescribing Subchapter V Operating Procedures, Scheduling Status Conference, and Setting Deadline for Filing Plan*** will be entered in new Chapter 11 Subchapter V cases beginning within the next couple of weeks and the ***Clerk's Initial Deficiency Notice*** is currently under revision. This notice is issued in new cases with petition deficiencies (see Director's Form [B2000](#), *Required Lists, Schedules, Statements, and Fees (Rev. 4/22)* for all items and fees due with the filing of a voluntary petition). Note that this document may be renamed as part of the update. Please read these new and revised documents carefully as they both contain compliance deadlines.

Also currently in development is a new page of the Court's [website](#) which will provide instructions and forms to request **transcripts and/or digital court audio files**.

QC Cues

Reminders and Updates from the Case Administrators

The most common errors reported in the filing of a Voluntary Petition include:

- Multiple documents uploaded as one filing: Means Test, Statement of Exemption, Statement of SSN, etc., must be filed separately from Voluntary Petition
- Document(s) not signed by debtor and/or debtor's counsel
- Incorrect PDF attached: a document other than the Voluntary Petition is attached to the case opening docket entry.
- Incomplete document attached: the voluntary petition, schedules, and/or statements appear to be missing pages.

Each of these errors will result in a Submission Error Notification ("SEN") and require that the Voluntary Petition be re-filed or amended to include the missing information.

If you have questions regarding an SEN, contact the Case Administrator who issued the Notification for more clarification.

Proposed Amendments to Federal Rules and Official Bankruptcy Forms Published for Comment

The public comment period regarding amendments to the Federal Rules and Forms listed below closes February 16, 2023:

- Appellate Rules 32, 35, 40, and the Appendix on Length Limits
- Bankruptcy Restyled Rules Parts VII to IX; Rules 1007, 4004, 5009, 7001, 9006, and proposed new Rule 8023.1
- Official Bankruptcy Form 410A
- Civil Rule 12
- Evidence Rules 611, 613, 801, 804, and 1006

The proposals, supporting materials, and comment submission instructions are available on the Judiciary's website at <https://www.uscourts.gov/rules-policies/proposed-amendments-published-public-comment>. Members of the public who wish to present testimony may appear at scheduled hearings on the amendments provided their request is received at least 30 days prior to the hearing dates.

The Court's [Negative Notice List](#) was updated on September 21, 2022. New and updated items appear highlighted in yellow. Please take note of the footnote at the bottom of page 1 regarding Motion/Notice to Sell or Lease Property.

News and Views from the Bench Chief Bankruptcy Judge Karen K. Specie

We are blazing through 2022. It is finally football season, and the Seminoles are off to a great start! Due to Hurricane Ian's cancellation of the annual NDFLBBA meeting and seminar, I have a lot of news to share that I would otherwise have told you about in person.

New Initial Subchapter V Procedures Order

With invaluable assistance from our Subchapter V Trustees and a Subchapter V Committee, we have finalized a new initial Subchapter V order to be entered at the commencement of Subchapter V cases. The Court will post a sample online.

Hearing Times – READ CAREFULLY!

EASTERN OR CENTRAL TIME – Docket Entries and Notices of Hearing specify the time zone for hearings. Recently, attorneys and parties have been late for hearings because they did not read the time zone information. Please read and calendar carefully!

NDFLBBA Annual Meeting and Seminar

We all owe a big "THANK YOU" to NDFLBBA board members Logan Sliva, Trey Wright, Travis Morock, Michael Niles, Shiraz Hosein, Natasha Revell, and Roland Kiehn for trying to make this year's event fun, live, and in-person. Hurricane Ian spoiled what no doubt would have been a wonderful event, but I understand from a reputable source that we may get another opportunity for a live event aboard the "Champagne Lady."¹

Pro Bono Honor Roll

THE COURT IS EXTREMELY GRATEFUL TO THE BELOW ATTORNEYS, EACH OF WHOM HAS HANDLED A MATTER OR CASE PRO BONO THIS YEAR:

Robert Bruner	Trey Wright	James Donohue
Sharon Sperling	Martin Lewis	Natasha Revell
India Footman	Kathryn Hathaway	Logan Sliva

NDFLBBA and the Bankruptcy Court for the Northern District of Florida Proudly Announce

THE PRO BONO INITIATIVE

The **Pro Bono Initiative** includes two components, P.L.A.N. and RAP, sponsored by the NDFLBBA to assist persons who require more detailed legal advice about bankruptcy but are not sure they can afford an attorney. Eligible individuals may receive legal representation free or at a reduced rate.

P.L.A.N. (Pause for Legal Assistance Now)

The P.L.A.N. Program is designed to provide free administrative and general legal assistance to individuals considering filing bankruptcy.

RAP (Reaffirmation Assistance Program)

Many self-represented debtors sign and file reaffirmation agreements. Most have no idea what it really means to reaffirm a debt, much less what it means to "redeem" collateral—they need help! The NDFLBBA, working

¹ Contact NDFLBBA for a copy of the article Judge Oldshue graciously prepared for the seminar: "Nunc Pro Tunc Retention and Compensation of Professionals, Then and Now," Hon. Jerry C. Oldshue, Jr.

News & Views from the Bench (continued from page 3)

with the court, has established a **RAP (Reaffirmation Assistance Program)**. Through RAP, volunteer attorneys attend reaffirmation hearings on a rotating basis (the Court schedules reaffirmation hearings on a separate docket once per month). If a debtor needs assistance, the Court puts the volunteer attorney in touch with the debtor to provide reaffirmation-related assistance **ONLY** and continues that hearing to the next available docket. Thank you to those who have volunteered for RAP thus far: **Logan Sliva, Robert Bruner, Brian Rich, Scott Manion, Michael Wynn, Trey Wright, Marybeth Colon, Jodi Dubose, and Michael Niles**. *To volunteer for the Pro Bono Initiative call 866-944-6421.*

NEW: STUDENT LOAN MANAGEMENT (SLM) PROGRAM

Thanks to a hard-working group of your colleagues, **Jason A. Burgess (now FLMB Bankruptcy Judge), Michael Niles, Natasha Revell, Trey Wright, Michael Wynn, FLNB Clerk Traci Abrams, and FLNB Director of Court Operations Tammi Boswell**, the Court is finalizing and will soon enter an Administrative Order launching a Student Loan Management Program.

ZOOM ETIQUETTE: As we continue “zooming” around, keep in mind:



DO	DON'T
Register PRIOR TO the hearing	Call Court staff 5 minutes after the hearing starts for Zoom information
Dress Appropriately	Wear sunglasses, bathing suits, or pajamas to a Court hearing
Mute your line when not speaking	Have private conversations on the record
Blur or use a virtual background	Show off your unmade bed or messy office
Turn off video when needed	Zoom while driving or with your cocktail in hand

UPCOMING SEMINARS AND CONFERENCES

NCBJ (National Conference of Bankruptcy Judges): October 19-22, 2022, Marriott World Center in Orlando, Florida. This is the first opportunity in years to attend the NCBJ in Florida! <https://ncbjmeeting.org/2022/>.

View from the Bench: Florida Bar Business Law Section, live this year:

Tampa - Thursday, Nov. 3, 2022 <https://flabizlaw.org/calendar/#!event/2022/1/20/view-from-the-bench-tampa>

Miami - Friday, Nov. 4, 2022 <https://flabizlaw.org/calendar/#!event/2022/1/21/view-from-the-bench-miami>

FOR THE GOOD OF THE ORDER

As you can tell by the amount of news, the Northern District of Florida Bankruptcy Court, with assistance of many, many members of the NDFLBBA, has continued working hard to improve case management and increase assistance to those less fortunate. With the worst of the pandemic appearing to be over, I look forward to resuming travel throughout the district and in-person hearings in the coming months.

But the coming months will not be without challenges. With Congress unable to approve a budget, the federal government will operate on a continuing resolution (“CR”) continuing through December 16, 2022; after the November elections. Any budget Congress passes is expected to include **an across-the-board cut to the federal judiciary budget of 14.6%**. While Clerk Traci Abrams, Chief Deputy Clerk Travis Green, and I are doing our best to trim the Court’s budget, we are bracing for the worst and hoping for the best. Stay tuned for more news on Court budget and operations.

Meanwhile, I hope and pray that you and your families are safe and healthy. Our collective thoughts and prayers are with our friends and loved ones in the Peninsula of Florida; in particular the southwest. I look forward to the time we can finally meet again!

The Clerk's Corner

Traci E. Abrams, Clerk of Court

Committee Member Appreciation

The Court relies on subject matter experts in the field of bankruptcy law to populate committees that are tasked with developing court programs, providing procedural advice, and updating local rules. These experts must take time out of their busy schedules to serve as committee officers, participate in meetings, perform research, and review documentation for the benefit of the bar, the Court, and the public. I am extremely fortunate to have had the honor of working with three committees this year, including the Local Rules Committee, the Student Loan Modification (SLM) Program Committee, and the Pro Se Assistance Committee, and would like to publicly thank these committee members for their service.

Local Rules: The Local Rules Committee is the most active standing committee in the Northern District of Florida. Committee members meet with my Director of Court Operations, Tammi Boswell, and me at least once a month to discuss new or existing proposals to update the local rules. Proposals are submitted to Chief Judge Karen K. Specie for final review, and Judge Specie participates in meetings to receive feedback or provide additional comments on proposed changes. In addition, the members of the Local Rules Committee serve as this District's Attorney Advisory Council by bringing to my attention issues or process improvement ideas that may or may not touch upon the local rules.

The work of the Local Rules Committee is extremely important, and I am so appreciative of each member's willingness to give of their time and talents. Current committee members include:

Byron "Trey" Wright, III, Chair (2019 - Present)

Mary Beth Colón, Secretary (2019 - Present)

India Footman (2019 - Present)

Karin Garvin (2013 - Present)

Roland Kiehn (2013 - Present)

Michael Niles (2019 - Present)

Logan Sliva (2019 - Present)

Sharon Sperling (2013 - Present)

Trevor Thompson, Former Chair (2017 - Present)

Student Loan Modification: The SLM Program Committee is an *ad hoc* committee formed to assist Judge Specie with the development of a student loan modification program in the Northern District of Florida. These individuals have spent many hours on video calls with Ms. Boswell and me reviewing Middle District of Florida SLM documentation, developing procedures specific to the Northern District of Florida, and interviewing individuals familiar with the Middle District of Florida's SLM Program. Judge

The Clerk's Corner is continued on page 6

*You know you've reached middle age when you're cautioned to slow down
by your doctor, instead of the police. ~[Joan Rivers](#)*

The Clerk's Corner continued from page 5

Specie and I sincerely appreciate the time and attention that each of the following committee members has devoted to this project:

Honorable Jason A. Burgess (FLMB)
Michael Niles
Natasha Revell
Byron "Trey" Wright, III
Michael Wynn

Pro Se Assistance: Last, but not least, I would like to thank the members of the *ad hoc* Pro Se Assistance Committee. This committee was formed to help rebrand the Northern District of Florida Bankruptcy Bar Association's Pro Bono Initiative ("Initiative"). Information about the Initiative was initially uploaded to the Court's website in 2012, and had not been substantively amended since that time. Given that the percentage of cases filed pro se in this district is now over 10 percent, and a majority of Initiative "hotline" users are individuals interested in learning more about bankruptcy, I asked for committee input to help revise the webpage to be user-friendly and constituent-focused. Pro Se Assistance Committee members include:

Byron "Trey" Wright, III
Logan Sliva

Please contact the Clerk's Office if you are interested in serving on the Local Rules Committee, or if you have a process improvement idea you would like to share.

Confirmation of the Plan Chapters 11, 12, and 13



H I N T S

Pursuant to 11 U.S.C. §§ 1129(a)(12), 1225(a)(2), or 1325(a)(2), any fee, charge, or amount required under 28 U.S.C. § 1930 [bankruptcy filing fees], must be paid before the Court can confirm a debtor's plan. If you are unsure whether the debtor owes filing fees, look at the flags at the top right corner of the docket in your client's case:

FeeDueBK or **FeeDueINST** - the debtor owes the filing fee associated with the voluntary petition.

FeeDueAdCr - the debtor owes fees associated with actions amending the matrix

FeeDueAmd - the debtor owes fees associated with the filing of amended schedules

FeeDueAdP - a fee is due for the filing of an adversary proceeding*

FeeDueApl - a fee is due for the filing of an appeal*

FeeDueRedact - a fee is due for the filing of a motion to redact*

FeeDueReop - a fee is due for the filing of a motion to reopen the case*

Please contact the Clerk's Office if you believe the "fee due" flags are set in error.

**Fees due from a party other than the debtor(s) will not delay confirmation of the case.*

Amendments to the Federal Rules of Bankruptcy Procedure and Revisions to Official Forms Effective December 1, 2022

The following changes will be effective December 1, 2022:

- **1007** Lists, Schedules, Statements, and Other Documents; Time Limits
- **1020** Chapter 11 Reorganization Case for Small Business Debtors
- **2009** Trustees for Estates When Joint Administration Ordered
- **2012** Substitution of Trustee or Successor Trustee; Accounting
- **2015** Duty to Keep Records, Make Reports, and Give Notice of Case or Change of Status
- **3002** Filing Proof of Claim or Interest
- **3010** Small Dividends and Payments in Cases Under Chapter 7, Subchapter V of Chapter 11, Chapter 12, and Chapter 13
- **3011** Unclaimed Funds in Cases Under Chapter 7, Subchapter V of Chapter 11, Chapter 12, and Chapter 13
- **3014** Election under § 1111(b) by Secured Creditor in Chapter 9 Municipality or Chapter 11 Reorganization Case
- **3016** Filing of Plan and Disclosure Statement in a Chapter 9 Municipality or Chapter 11 Reorganization Case
- **3017.1** Court Consideration of Disclosure Statement in a Small Business Case or in a Case Under Subchapter V of Chapter 11
- **3017.2** (*new*) Fixing of Dates by the Court in Subchapter V Cases in Which There Is No Disclosure Statement
- **3018** Acceptance or Rejection of Plan in a Chapter 9 Municipality or a Chapter 11 Reorganization Case
- **3019** Modification of Accepted Plan in a Chapter 9 Municipality or a Chapter 11 Reorganization Case
- **5005** Filing and Transmittal of Papers
- **7004** Process; Service of Summons, Complaint
- **8023** Voluntary Dismissal
- **Official Forms 101** (Voluntary Petition), **309E1** and **309E2** (Notices of Chapter 11 Bankruptcy Case [i.e., the 341 Notices])

Detailed information on these amendments and forms revisions, including redline changes and Committee Notes are available at <https://www.uscourts.gov/rules-policies/pending-rules-and-forms-amendments>.

Free or Reduced Rate Bankruptcy Assistance Available

The Northern District of Florida Bankruptcy Bar Association ("NDFLBBA") *Pro Bono Initiative* provides free or reduced rate bankruptcy assistance to debtors in the Northern District of Florida. This Court hosts a [Pro Bono Initiative](#) page on our website which was recently updated to include two new programs: P.L.A.N. (Pause for Legal Assistance Now) and RAP (Reaffirmation Assistance Program). These programs are designed to assist persons who require more detailed legal advice about bankruptcy but are not certain they can afford an attorney. Eligible individuals may receive legal representation free or at a reduced rate.

Attorneys may visit the webpage to learn how these programs may be used to satisfy Florida Bar *pro bono* service guidelines.

The hotline number for the Pro Bono Initiative and P.L.A.N. program is 866-944-6421.

We take great pleasure in recognizing the following people who have celebrated or will very soon celebrate a milestone in their Judiciary careers:



MILE 20 **Bruce Justham—Tallahassee**
Director of Information Technology

Bruce is a valuable member of the court family and has made significant contributions toward efficiency and customer satisfaction throughout his tenure in the Northern District of Florida. In addition to his renown as one of the best CM/ECF Administrators in the nation (who can always be counted on to write something new to make life easier for court staff and our public), his excellent leadership of the Systems and Operations Support department, and his sound advice as a member of the Clerk's Office management team, Bruce was an integral part of the renovations of the Bankruptcy Courthouse in Tallahassee and the Arnow Federal Building in Pensacola and continues to assist with space and facilities projects in both divisions. Bruce will be leaving us for greener retirement pastures at the end of the year, but his innovations, knowledge, and perspectives will certainly remain with this court for a very long time. Bruce will celebrate 20 years with our court on October 21st.

MILE 10 **Karen K. Specie**
Chief Bankruptcy Judge

In July Judge Specie celebrated her ten year anniversary as Chief Bankruptcy Judge of the Northern District of Florida. While caseloads have continued to decline nationwide, that doesn't mean she isn't busy! As the only bankruptcy judge assigned to this district, Judge Specie has seen 23,825 bankruptcy cases almost 60,000 motions filed, and had over 40,000 hearings scheduled in the past ten years. The COVID-19 pandemic posed some unique challenges for the entire judiciary but Judge Specie, already accustomed to regular video and telephone hearings, switched gears seamlessly and our district had few problems adjusting to the new routine.

MILE 5 **Jestin Hawkins—Tallahassee**
Case Administrator, Contracting Officer

Talking to Jestin Hawkins always makes one smile. She is friendly, knowledgeable, and has a "can do" attitude that gets things done in our office. Jestin handles roughly 20% of the caseload in our district—all chapters, all types of cases, and across all divisions - while also serving as a backup courtroom deputy and calendar clerk. She is one of our two contracting/purchasing officers and handles all of the court reporter billing and payments. Jestin will celebrate five years with our court on October 30th.

Student Loan Modification Program Implemented in Northern District of Florida

On October 4, 2022, Chief Bankruptcy Judge Karen K. Specie signed [Administrative Order 22-002](#) Prescribing Procedures for the Student Loan Management ("SLM") Program, effective October 5, 2022. This order includes the goals of the program, definitions, eligibility, service requirements, deadlines, procedures, and much more information on the SLM program. Any debtor who has an eligible loan and a bankruptcy case pending in the Northern District of Florida may participate in the SLM program.

A new **Student Loan Management (SLM) Program** menu has been added to the Bankruptcy Events page in CM/ECF under which the following new filing events are available:

- Notice of Participation in Student Loan Management Program
- Notice of Recertification re SLM Assistance to Debtor
- Notice of Resolution re Student Loan Management Program
- Notice of Student Loan Payment Change (SLM)
- Notice of No Resolution re Student Loan Management Program
- Motion for Order Determining Student Loan Payments Current (Neg Notice)
- Motion for Order Determining Student Loan Payments Current

Please visit the [Student Loan Management Program](#) page on our website for more information.

Digital Court Recording in the Courtrooms

Effective, May 2, 2022, most courtroom proceedings in the U.S. Bankruptcy Court for the Northern District of Florida will be recorded using digital court recording ("DCR") equipment. DCR audio files are the official record of courtroom proceedings held without the use of a court reporter. The use of court reporters to capture the official record of a courtroom proceeding is at the discretion of the presiding judge. The DCR system is ultra-sensitive therefore, all conversations taking place inside a courtroom will be recorded. **Confidential conversations should be held outside of the courtroom.**

ECF Essentials - New Filing Events

- ◆ **Clerk's Notice re Motions to Impose/Extend Stay:** This new virtual notice from the Clerk's Office reminds parties that the motion may be granted without hearing if filed in compliance with [Administrative Order 15-002](#).
- ◆ **Certificate of Service by CM/ECF Notice of Electronic Filing (Paperless):** This virtual event can be used to file a Certificate of Service via Notice of Electronic Filing ***when all parties are served by NEF***.
- ◆ **"Granted/Denied Orally in Court":** These "order" entries will be used when a ruling was made orally during a court proceeding but there will be no PDF order entered on the docket. While the ruling is stated in the proceeding memo of the hearing, this separate entry will make it easier to locate the disposition and "wrap things up" on the docket.

Debtor's Statement of Social Security Number

This Court will soon require the filing of the debtor's Statement About Your Social Security Number (Official Form 121) at the same time as the Voluntary Petition per Fed. R. Bankr. P. 1007(f). We will post an announcement of the effective date of this requirement on our website however, the CM/ECF filing event is available for your use now. Please plan to update your bankruptcy petition preparation software to include the filing of this Statement by the effective date once announced.

Northern District of Florida
2022 Caseload Activity through September 30

Bankruptcy Case Openings	GVL	PNS	TLH	PCY	TOTAL
Ch 7	109	439	218	78	844
Ch 11	2	8	5	7	22
Ch 12	0	0	0	0	0
Ch 13	53	124	92	33	302
Ch 15	0	0	0	0	0
Total	164	571	315	118	1168
Bankruptcy Case Activity	GVL	PNS	TLH	PCY	TOTAL
Reopenings	6	5	8	4	23
Split Cases	0	1	0	0	1
Interdistrict Transfer Cases	0	0	1	1	2
Intradistrict Transfer Cases	0	0	0	0	0
Conversions	2	4	11	6	23
Stay Motions	19	65	46	23	153
Bankruptcy Case Closings	GVL	PNS	TLH	PCY	TOTAL
Ch 7	114	518	253	89	974
Ch 11	5	8	6	5	24
Ch 12	1	0	0	0	1
Ch 13	54	106	72	37	269
Ch 15	0	0	0	0	0
Total	174	632	331	131	1268
Adversary Case Openings	GVL	PNS	TLH	PCY	TOTAL
	3	18	7	1	29
Adversary Case Closings	GVL	PNS	TLH	PCY	TOTAL
	1	18	25	4	48
Pro se Cases Filed:	GVL	PNS	TLH	PCY	Total
Ch 7	12	13	53	6	84
Ch 11	1	0	0	0	1
Ch 12	0	0	0	0	0
Ch 13	28	15	10	2	55
Ch 15	0	0	0	0	0
Total	41	28	63	8	140



**U.S. Bankruptcy Court
Northern District of Florida**

Chief Bankruptcy Judge Karen K. Specie
Traci E. Abrams, Clerk of Court
110 East Park Avenue, Suite 100
Tallahassee, Florida 32301
(850) 521-5001 / (866) 639-4615

Please direct questions or comments about this newsletter to Julie.Gibson@flnb.uscourts.gov.

People ask me how a person from Glenville, Georgia, who went to Savannah State could win three Super Bowls. It's the three Ds: dedication, determination, and discipline. Don't hope someone gives you an opportunity. Create one for yourself.

~[Shannon Sharpe](#)
NFL Tight End
2011 Hall of Fame Speech

Upcoming Federal Holidays

Our offices will be closed in observance of the following federal holidays:

Friday, November 11
Veterans Day

Thursday, November 24
Thanksgiving Day

Monday, December 26*
Christmas Day

Monday, January 2*
New Year's Day

*Observance of a holiday that falls on a Saturday or Sunday pursuant to 5 U.S.C. 6103(b) and/or Exec. Ord. 11582, Feb. 11, 1971.

COVID Court Operations Update

As we continue to monitor the national response to the COVID-19 pandemic, our court will adjust operations accordingly. Please visit our website regularly for updates.

Contact Us

- Audrey Thurman, Bankruptcy Generalist..... (850) 470-3061
- Carolyn Romine, Case Administrator (850) 470-3062
- Janet Weems-Cainion, Courtroom Deputy & Calendar Clerk (850) 521-5009
- Jestin Hawkins, Case Administrator..... (850) 521-5016
- Latonia Isom, Court Operations Specialist (850) 521-5012
- Sloane Akinsanya, Case Administrator (850) 521-5010
- Tammi Boswell, Director of Operations (850) 521-5011
- Clerk's Office Main Line (850) 521-5001
- Help Desk(850) 521-5001 or (888) 765-1752
- Help Desk Email.....CMECF_HelpDesk@flnb.uscourts.gov

*Clerk's Office phones are answered 9:00 a.m. to 4:00 p.m., Monday through Friday, except on federal holidays or other days the court is closed. Case Administrators may assist with procedural or CM/ECF questions only. **We are not permitted to answer legal questions or to provide guidance as to the content or types of documents that may be required.***