

WHAT'S NEW IN 4.1

Highlights
of what's
to come

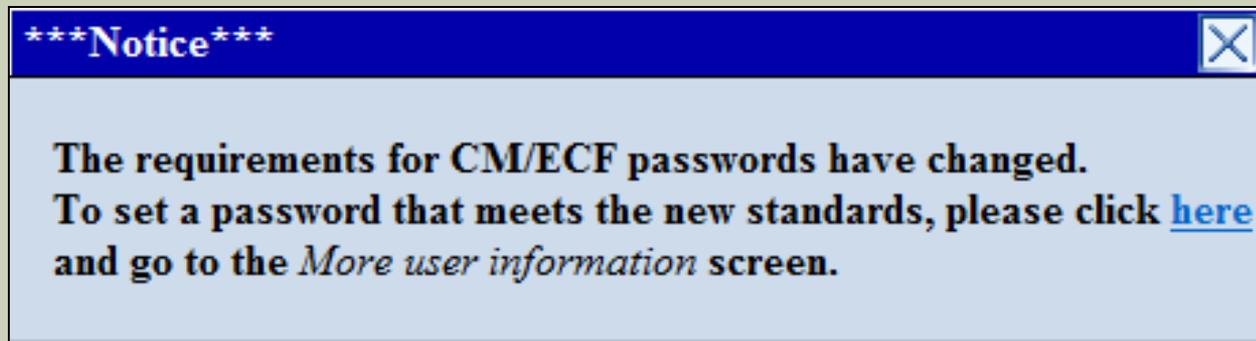
- Password Security
- Adversary Case Opening
- Filing Agents
- Email Enhancements
- County Codes
- Proof of Claim Entry form
- Sealed & Restricted Functionality
- Reports & Queries

PASSWORD SECURITY

NEW SECURITY REQUIREMENTS

- **Minimum of 8 characters**
- **Upper and lower case letters**
- **At least one digit or special character**
- **Users will receive notification to change password every login until it is updated to meet the new requirements**

- Depending on access levels, you will receive one of the following messages:



- Users can cancel the notification and proceed with filing

LOGIN TO 4.1

- All passwords will be rejected the first time a user logs into 4.1, even if the password meets the new requirements.
- If users currently use or change to a stronger password before implementation of 4.1, they can continue to use the same password by simply re-entering the same password when prompted to change it.

ADVERSARY CASE OPENING

ATTORNEY FOR PLAINTIFF

Attorneys for plaintiff will no longer have to add themselves when opening an adversary with a complaint.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Plaintiff Information

Discover Bank, Issuer of the Discover Card SSN / ITIN:Unknown Tax ID / EIN:29-6589550

Office Address 1 One Penn Plaza

Address 2 Suite 4632 Address 3

City New York State

County Kerr County

Phone

E-mail

Party text

Role in Bankruptcy Case

Add additional attorney... Alias... Corporate parent / affiliate... Review... Add all additional attorneys, aliases and corporate parents or affiliates before clicking the Submit button.

Submit Cancel Clear

ATTORNEY FOR DEFENDANT

- Plaintiff's attorney will not be permitted to add an attorney for the defendant.

MECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾

Defendant Information

United Enterprises, Inc. SSN / ITIN:Unknown Tax ID / EIN:1122334556

Office Address 1 1414 E. 78th Street

Address 2 Address 3

City New York State NY Zip 02100

County Bexar

Phone

E-mail

Party text

Role in Bankruptcy Case Credit ▾

Alias... Corporate parent / affiliate... Review... Add all aliases and corporate parents or affiliates before clicking the Submit button.

Submit Cancel Clear

Attorney button removed if plaintiff's attorney is opening case.

NOTICES OF REMOVAL

- If an attorney selects “n” when indicating if the adversary proceeding is being initiated by the filing of a Complaint, a new “Counsel for” field appears to from which to select who is filing:
Counsel for the plaintiff or for the defendant.

The screenshot shows the ECF (Electronic Case Filing) system interface. At the top, there is a blue header with the ECF logo, a dropdown menu for "Bankruptcy", and another dropdown menu for "Adversary". Below the header, the text "Open Adversary Case" is displayed. The form contains the following fields and controls:

- Case type: ap
- Date filed: 6/3/2010
- Complaint: n (dropdown menu)
- Counsel for: plaintiff (dropdown menu, highlighted with a red box)

At the bottom of the form, there are two buttons: "Next" and "Clear".

**FILING AGENTS FOR
ATTORNEYS & TRUSTEES**

DOCKETING BY FILING AGENTS

- Filing Agents Can docket on behalf of an attorney/trustee
- Notice of Electronic Filing (NEF) will show name of attorney/trustee, not the Filing Agent
- Filing Agent will not receive an email/NEF unless designated as an additional recipient in the attorney's/trustee's CM/ECF account

PERMISSIONS

- Same filing permissions as the attorney or trustee to whom they are linked
- Can be assigned to more than one attorney/trustee
- Attorney/trustee can have more than one filing agent

Filing for Cecelia Eastman (aty)

Transaction Log

Report Period 06/14/2000 - 06/15/2010

Id	Date	Case Number	Text
28734	05/07/2010 10:59:43	10-10068	Emergency Motion to Allow Payment Arrearages Filed by Cecelia Eastman on behalf of Debtor Calvin Kline (Eastman, Cecelia)
28736	05/07/2010 11:09:35	10-10068	Agreed Motion for Appointment of Consumer Privacy Ombudsman Filed by Cecelia Eastman on behalf of Debtor Calvin Kline (Eastman, Cecelia)
28737	05/07/2010 11:23:07	10-10068	Application for Compensation for Cecelia Eastman, Debtor's Attorney, Period: to, Fee: \$4000, Expenses: \$40. Filed by Attorney Cecelia Eastman (Eastman, Cecelia)
29552	06/07/2010 10:00:07	09-10025	Objection to Claim Number by Claimant Security Service Federal Credit Union. (Eastman, Cecelia)

- Attorney/trustee name will always appear on the screen under the menu bar and in the docket text of the item being filed.

FILING AGENT – MORE THAN ONE FILER

When a person is a filing agent for two or more attorneys or trustees, a prompt appears for the agent to select for whom they are filing:

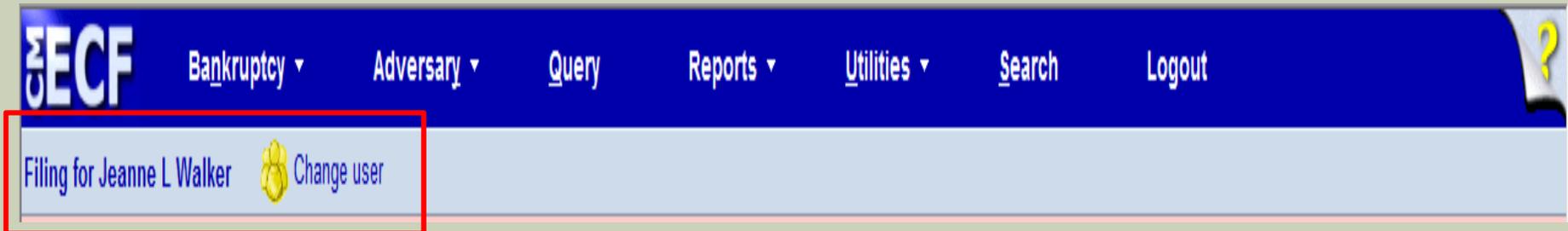
Filing for

George T. Walker (aty)

Jeanne L. Walker (aty)

FILING AGENT – CHANGING FILERS

The agent will be allowed to change users as needed without having to log out:



Use the CM/ECF Transaction Log (Utilities) to see who filed which documents.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

View Transaction Log

Entered between 2/1/2010 and 4/15/2010

User

- Walker, George T.
- Boyal, Susan (D)
- Ellis, Nancy M.
- File, Clerk 1 (D)
- Spence, George T.

(D) indicates a deactivated filing agent

Sort by Date and time ▾ ▾

Submit Clear

If attorney (filer) has one or more filing agents – selection of agent(s) will be made here

26118 02/01/2010 10:17:06 10-10002
Spence, George T.

Motion to Avoid Lien with First Westside Bank This entry made by George Spence. Filed by George T. Walker on behalf of Debtor David R. Rawson (Walker, George)

EMAIL NOTIFICATION

NOTIFICATION OPTIONS

- Permit all users to receive notices only from cases in which they are participants
- Limited filers may receive NEF's
- Terminated parties will receive an NEF from the event that terminates them
- Option to include or exclude NEF's from related bankruptcy cases

CHANGES TO EMAIL OPTIONS

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout ?

Email information for Heather J. Walker

Primary email address	<input type="text" value="deadmail@support.aotx.uscourts.gov"/>	Reenter primary email address	<input type="text" value="deadmail@support.aotx.uscourts.gov"/>
Secondary email address	<input type="text"/>	Reenter secondary email address	<input type="text"/>

Send the notices specified below

- to my primary email address
- to the secondary addresses

Send notices in cases in which I am involved

Send notices in these additional cases

Notices will be sent for adversary proceedings in which I am directly involved and their related bankruptcy cases.

- Send a notice for each filing
- Send a Daily Summary Report

Format notices HTML Text

BNC EDI partner Yes No

Email addresses entered twice and must match.

OPT-OUT OF NOTIFICATION

CM ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

★ ↶ 📄 Docket Sheet 📄 Claims Register 📄 Creditor Mailing Matrix 📄 Deadlines/Hearings 📅 Calendar Events 2/10/2010 📅 ↔ Associated Cases 🔧 ?

Email information for Heather J. Walker

Primary email address Reenter primary email address

Secondary email address Reenter secondary email address

Send the notices specified below

to my primary email address

to the secondary addresses

Send notices in cases in which I am involved

Send notices in these additional cases

Send notices for adversary proceedings in which I am directly involved and their related bankruptcy cases

Send notices for adversary proceedings in which I am directly involved but not their related bankruptcy cases

Send a notice for each filing

Send a Daily Summary Report

Format notices HTML Text

BNC EDI partner Yes No

Send notices for adversary proceedings in which I am directly involved but not their related bankruptcy cases

NEF NOTIFICATION OF OPT-OUT

10-10028 Notice will be electronically mailed to:

Julian Mayfair
mayfairassoc@legal.com

Jeanne L. Walker on behalf of Debtor Richard Duncan
john_p_walker@aotx.uscourts.gov

10-10028 Notice will not be electronically mailed to:

Kathy Nelson
7114 E. Oak Street
Houston, TX 77132

United States Trustee
33 Whitehall Street
21st Floor
New York, NY 10004

10-10028 These participants in a related case have chosen not to receive notice from this case:

Heather J. Walker on behalf of Plaintiff First Credit Corp of San Antonio
deadmail@support.aotx.uscourts.gov

NEF lists people on related case who have chosen not to receive notice from main case.

**10-10028 These participants in a related case have chosen not to receive notice from this case:
Heather J. Walker on behalf of Plaintiff First Credit Corp of San Antonio [email address]**

OPT-OUT OVERRIDE

- **Certain filing events will be modified to override the NEF opt-out feature:**
 - **Order on Motion to Approve Compromise under Rule 9019**
 - **Motion to Dismiss Case**
 - **Notice of Change of Address**
 - **Motion to Convert**
 - **Appeals**
 - **SSN Updates**
 - **Others as deemed necessary by the Court**

- The header of the NEF will contain a statement that the option was overridden.

```
MIME-Version:1.0
From:Cindy_Gloria@aotx.uscourts.gov
To:cindy_gloria@aotx.uscourts.gov
Bcc: deadmail@support.aotx.uscourts.gov, john_p_walker@aotx.uscourts.gov, kate_stevens@aotx.uscourts.gov
Do not notice for BK case:
The decision by AP recipients to not receive email for the lead BK case was overridden.
Message-Id:<17129@aotx.uscourts.gov>
Subject:10-10028 Order on Motion to Approve Compromise under Rule 9019
```

- The NEF will contain the name and address of all recipients.

10-10028 Notice will be electronically mailed to:

Julian Mayfair
mayfairassoc@legal.com

Jeanne L. Walker on behalf of Debtor Richard Duncan
john_p_walker@aotx.uscourts.gov

Heather J. Walker on behalf of Plaintiff First Credit Corp of San Antonio
deadmail@support.aotx.uscourts.gov

EMAIL TO LIMITED FILERS

- Users in the “limited filer” access group will be able to receive NEF’s.
- These users will not receive the “free look” at documents that case participants and/or their attorneys receive.

COUNTY CODES

COUNTY CODE REPORTING

- The Administrative Office of the U.S. Courts (“AO”) Statistics Division requires more exact reporting of county codes of debtors.
- 4.1 will contain statistical codes for all counties in the United States.
- List of county options from which to select will be based upon the state in which the debtor resides and will be formatted differently (e.g., Wakulla-FL).

REVISED CLAIM ENTRY

CLAIM ENTRY FORM CHANGES

- Only 3 amounts will be collected:
 - Total Amount (Box 1 on Proof of Claim form)
 - Secured Amount (Box 4 on Proof of Claim)
 - Priority Amount (Box 5 on Proof of Claim)
- When amending a claim, the Amends # field will retain the number if the browser's back button is clicked

NEF - CLAIMS

MECF

Bankruptcy ▾

Adversary ▾

Query

Reports ▾

Utilities ▾

Search

Logout



File Another Claim
moved to the top of the
screen

Notice of Electronic Claims Filing

The following transaction was received from Liska, Deanna on 3/12/2010 at 2:33 PM CST

[File another claim](#)

Case Name: Xenon Black and Savannah Black

Case Number: [10-10001](#)

Creditor Name: First Nationwide Mortgage Corp
ATTN: Bankruptcy Dept. #0023
P. O. Box 9481
Gaithersburg, MD 20898-9481

Claim Number: [5](#) [Claims Register](#)

Amount Claimed: \$15200.00

Amount Secured: \$15000.00

Amount Priority:

**New amounts are displayed
instead of only the total
amount claimed**

PAYMENT OPTIONS

SUMMARY OF CHARGES DUE

- Opens in CM/ECF - No longer contained in a pop-up window
- Click “Pay Now” or “Continue Filing” or “X” to close

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Voluntary Bankruptcy Case

BK TEST U.S. Bankruptcy Court

Summary of current charges

Date Incurred	Description	Amount
2010-01-26 06:50:16	Voluntary Petition (Chapter 7) (with option to seal)(10-01095) [misc,volp7a] (\$ 299.00
2010-01-26 06:51:09	Voluntary Petition (Chapter 7) (with option to seal)(10-01096) [misc,volp7a] (\$ 299.00
		Total: \$ 598.00

[Notice of Bankruptcy](#)

The following transac
Case Name:
Case Number:
Document Number:

Docket Text:
Chapter 7 Voluntary I

The following docume

PAY ALL OR PAY SOME

- Check which charges to pay now
- Opens in CM/ECF – not a pop-up screen

CM/ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

Make a Payment

Select All

Current fees due

Check Fees to Pay	Date Incurred	Description	Amount
<input type="checkbox"/>	2008-09-24 10:16:28	Voluntary Petition (Chapter 7)(08-10106-7) [caseupld,1027u] (200.00)	\$ 200.00
<input type="checkbox"/>	2008-09-24 10:16:28	Voluntary Petition (Chapter 7)(08-10106-7) [caseupld,1027u] (200.00)	\$ 200.00
<input type="checkbox"/>	2008-10-16 12:21:40	Fee dpf(07-01000-GA7) [court,feetest] (200.00)	\$ 200.00
<input type="checkbox"/>	2008-10-16 12:22:38	Voluntary Petition (Chapter 7)(08-10110-7) [caseupld,1027u] (200.00)	\$ 200.00
<input type="checkbox"/>	2008-10-16 12:26:51	Fee dpf(07-01000-GA7) [court,feetest] (200.00)	\$ 200.00
<input checked="" type="checkbox"/>	2008-10-16 12:33:39	Voluntary Petition (Chapter 7)(08-10111-7) [caseupld,1027u] (200.00)	\$ 200.00
<input checked="" type="checkbox"/>	2008-11-03 14:09:44	Voluntary Petition (Chapter 7)(08-10118-7) [caseupld,1027u] (200.00)	\$ 200.00
<input checked="" type="checkbox"/>	2008-11-03 14:10:38	Voluntary Petition (Chapter 7)(08-10119-7) [caseupld,1027u] (200.00)	\$ 200.00

Next Clear

PAYMENT OPTION #1

- ACH: Allows attorneys to pay directly from their checking account

Online Payment [Return to your originating application](#)

Step 1: Enter Payment Information 1 | 2

This item is payable by [Bank Account Debit \(ACH\)](#) or [Plastic Card \(ex: VISA, Mastercard, American Express, Diners Club, Discover\)](#)

Option 1: Pay Via Bank Account (ACH) [About ACH Debit](#)

Required fields are indicated with a red asterisk *

Account Holder Name: *

Payment Amount: \$100.00

Account Type: *

Routing Number: *

Account Number: *

Confirm Account Number: *

Check Number:

Routing Number Account Number Check Number

⋮0 26 946 783 ⋮ ⋮9 243 76 7390 ⋮ ⋮1 234 ⋮

Payment Date: 11/12/2009

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

PAYMENT OPTION #2

■ Credit Card

Option 2: Pay Via Plastic Card (PC) (ex: VISA, Mastercard, American Express, Diners Club, Discover)

Required fields are indicated with a red asterisk *

Account Holder Name: *

Payment Amount: \$100.00

Billing Address: *

Billing Address 2:

City:

State / Province: ▼

Zip / Postal Code:

Country: ▼ *

Card Type: ▼ * 

Card Number: * (Card number value should not contain spaces or dashes)

Security Code: * [Help finding your security code](#)

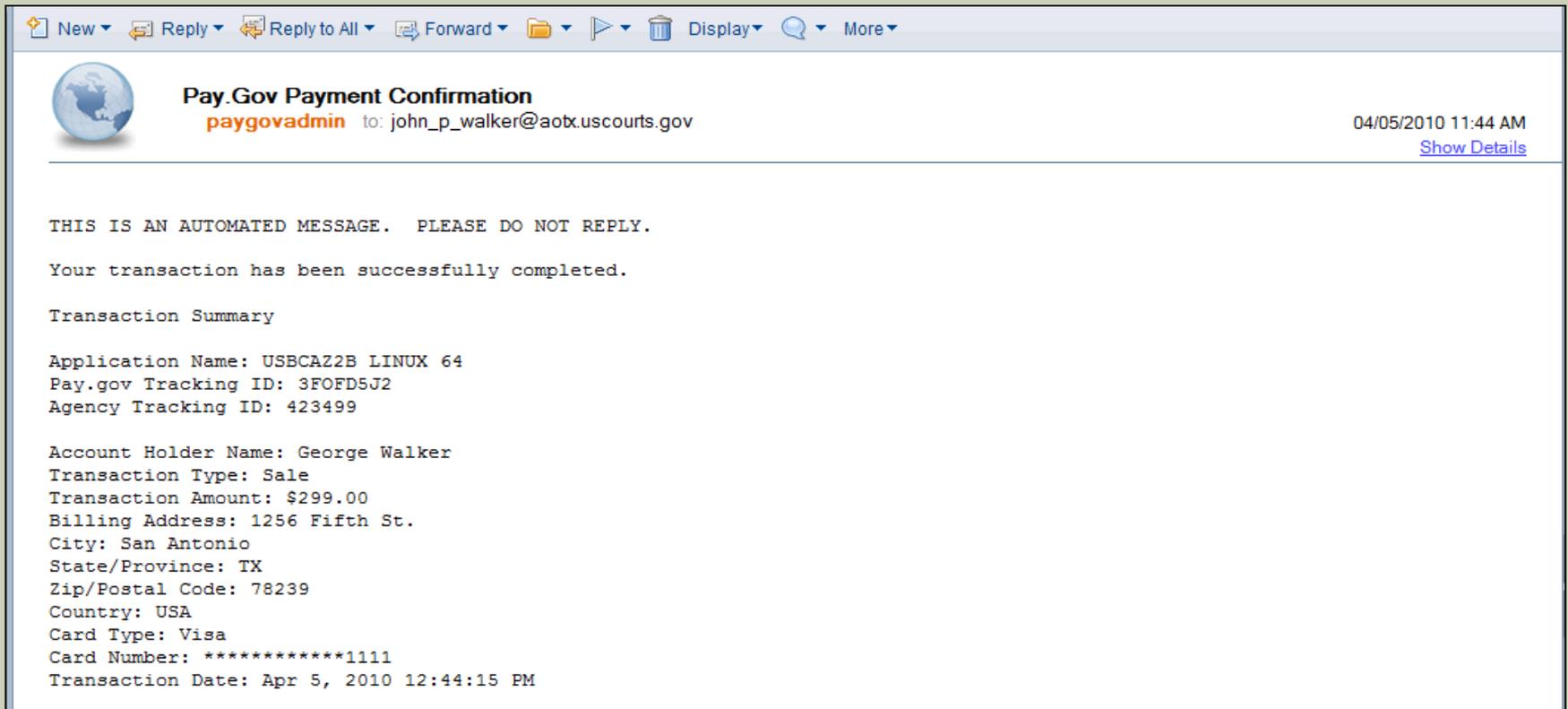
Expiration Date: ▼ * / ▼ *

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

CREDIT CARD RECEIPT

Pay.gov Payment Confirmation by Email



The screenshot shows an email client window with a toolbar at the top containing icons for New, Reply, Reply to All, Forward, a folder icon, a play icon, a trash icon, Display, a speech bubble icon, and More. The email header includes a globe icon, the subject "Pay.Gov Payment Confirmation", the sender "paygovadmin" with a red envelope icon, and the recipient "john_p_walker@aotx.uscourts.gov". The date and time "04/05/2010 11:44 AM" and a "Show Details" link are on the right. The main body of the email contains the following text:

THIS IS AN AUTOMATED MESSAGE. PLEASE DO NOT REPLY.

Your transaction has been successfully completed.

Transaction Summary

Application Name: USBCAZ2B LINUX 64
Pay.gov Tracking ID: 3FOFD5J2
Agency Tracking ID: 423499

Account Holder Name: George Walker
Transaction Type: Sale
Transaction Amount: \$299.00
Billing Address: 1256 Fifth St.
City: San Antonio
State/Province: TX
Zip/Postal Code: 78239
Country: USA
Card Type: Visa
Card Number: *****1111
Transaction Date: Apr 5, 2010 12:44:15 PM

Internet Payment History Report

Date Paid	Description	Payment Method	Receipt #	Amount
2009-10-06 09:14:05	Porter v. Johnson Complaint(09-01194) [cmp,cmp] (250.00) Wendy Porter Voluntary Petition (Chapter 7)(09-01200) [misc,volp7a] (274.00)	DirectDebit	254852	\$ 524.00
2009-10-06 09:14:57	Hill v. Long, Jr Complaint(09-01364) [cmp,cmp] (250.00) Koal Uniform Service v. Koil Complaint(09-01365) [cmp,cmp] (250.00) Porter v. Long, Jr Complaint(09-01363) [cmp,cmp] (250.00)	CreditCard	254855	\$ 750.00

REPORTS

CASES REPORT

- Users are limited to 31 day search
 - Attempting to search a date range in excess of 31 days will display an error message
- Can filter by attorney name
- Can sort by chapter

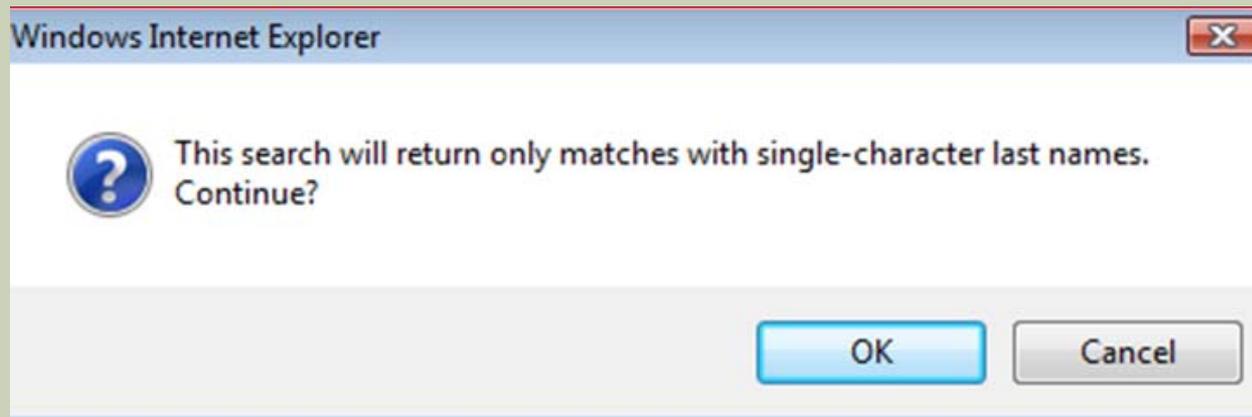
FUNCTIONALITY CHANGE

- On all reports and Query, the Enter key will function as a “Submit” button.

QUERY

- Query by name immediately displays case information on next screen
- If multiple matches, new screen displays name, case number, case title, chapter/lead case, date filed, party role and date closed
- PACER will charge this query based on the number of lines returned with 54 lines equaling one page

- Query by single letter – If user enters last name of A (single character string):
 - CM/ECF displays a dialog box with message
 - Search will return only records with a last name of A



- **New Link on Query Screen: View Document**
- **PACER users can view a document without the expense of running a docket sheet first**
- **Will be charged the standard public access fee for viewing the document**

TRAINING

- **Anticipate upgrading to 4.1 in the Spring of 2011**
- **Training will be offered at each divisional location after regularly scheduled court date prior to upgrade**
- **Will solicit volunteers for testing - If you are interested in assisting with testing, please contact Kevin Davis at 850-470-3057.**

QUESTIONS?

Julie Gibson

Julie_Gibson@flnb.uscourts.gov

Kevin Davis

Kevin_Davis@flnb.uscourts.gov

Melissa McClure

Melissa_McClure@flnb.uscourts.gov

Help Desk – Debra Cook

850-521-5001 or 888-765-1752

CMECF_HelpDesk@flnb.uscourts.gov