

DOCUMENTS FILED IN ERROR

Most errors in the CM/ECF system are relatively minor and can be resolved easily when the attorney and the Clerk's Office staff work together. Time is of the essence when it comes to identifying and fixing errors in that a mistake can be compounded if not dealt with immediately.

Most Common Errors

- Incorrect, incomplete or illegible .pdf filed
- Incorrect filing event used
- Document filed in the wrong case
- Document not signed with actual signature or electronic signature “ /s/ ”
- Improper forms used for filing
- Name, alias or address of debtor in ECF does not match petition
- Required or referenced attachments are missing.

Submission Error Notification

- Error notification will usually come in the form of a “Submission Error Notification” entered on the docket. The docket entry generates an email notice to the parties. The email will have the case number and “**Submission Error Notification**” in the subject line. This is the only notice you'll receive that a problem exists with your filing.

<input type="checkbox"/>	From	Subject
<input checked="" type="checkbox"/>	BKECF_train@flnb.usc...	07-30017 Submission Error Notification
<input checked="" type="checkbox"/>	Budget	Special Offers from Budget Rent A Car
<input checked="" type="checkbox"/>	BusinessWeek	Special offer for former BusinessWeek subscribers! See inside
<input checked="" type="checkbox"/>	Pottery Barn	NEW! More than 100 furniture items now on sale!

- The email text will identify the nature of the error and will inform the filer if corrective action is necessary. A notation will also be made on the docket report. The court will not process the filing until corrective action has been taken.

Docket Text:

SUBMISSION ERROR NOTIFICATION: Incorrect PDF - Referenced pdf not same as docket event; Please take immediate action to correct this error (Re: [13] Amended Schedules and/or Statements.) (Kennington, A.)

- The nature of the corrective action usually depends on the type of error that is identified. Normally, you will be asked to re-file the document. There may be some instances, however, that you will be asked to withdraw the document. For instance, withdrawing the document is usually necessary when the document is filed in the wrong case.

Corrective Entry

- Some errors can be corrected by the Clerk's Office staff and it is unnecessary for the submitting attorney to take corrective action. In those instances, the court will generally make the necessary corrections. To maintain the integrity of the court docket, any changes made by court staff will be noted on the docket with a "Corrective Entry." The entry will identify the nature of any changes made by court personnel. It is not necessary for the filing party to take any action to correct the entry. You will receive an email
- The "Corrective Entry" generates an email notice to the parties. The email will have the case number and "**Corrective Entry**" in the subject line.

<input type="checkbox"/> From	Subject
<input checked="" type="checkbox"/> BKECF train@flnb.uscourts....	07-30017 Corrective Entry
<input checked="" type="checkbox"/> Discovery Passport	Up to 25% OFF Remote Control Toys!

- The text of the email will identify the nature of the error and will inform the filer of the corrective action taken by the court. A notation will also be made on the docket report. No action on the part of the filer is necessary unless you are informed otherwise.

06/05/2012	62	CORRECTIVE ENTRY BY CASE ADMINISTRATOR - The entry referenced hereto has been modified by the court for accuracy: Other - Order on Post-Confirmation Modification of Plan and Fixing Time to File Objections resubmitted due to BNC Noticing Failure Report. (Re: 61 Order on Post Confirmation Modification of Plan.) (Broussard, M.) (Entered: 06/05/2012)
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