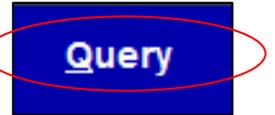


## CASE QUERY

The CM/ECF system provides users with the ability to search for case information and to print a Notice of Case Filing. **PLEASE NOTE THAT THE CASE QUERY FEATURE REQUIRES A PACER LOGIN AND PASSWORD.** To access case query, click on the button for **“Query”** located on the blue menu bar.



### Searching For Case Information

- You can use the **“Query”** feature to search for case information by case number, name, tax I.D. number, or Social Security Number. This feature is especially helpful to determine if your client has previously filed bankruptcy in the Northern District of Florida. Enter the search criteria and click **“Run Query.”**
- The report will produce a list of cases for every person in the ECF system that matches the search criteria. Locate the name of the person you are searching for and click on the case number. A hyperlink will take you to the case query screen.
- At the case query screen there are multiple hyperlinks. The hyperlinks will produce a variety of case information including: attorney information, case history, deadlines, case status, party information, associated cases, mailing matrix, trustee information and other information. Click on any link to produce information described on the screen.

These cases 7 matching persons.  
These cases 12 matching cases.

Name	Case No.	Case Title	Chapter / Local BK Case	Date Filed	Party Role	Date Closed
File, Debtor (1)	03-2002-1-008	Revised Pt. Plan	7	03/14/03	Debtor	N/A
File, Debtor (1)	03-2002-1-026	Revised Plan	12	03/24/03	Health Care Reorganization	N/A
File, Debtor (1)	03-2002-1-048	Revised Pt. Plan	7	03/24/03	Health Care Reorganization	N/A
File, Debtor (1)	03-2002-1-048	Revised Pt. Plan	7	03/24/03	N/A	12/11/04
File, Debtor (1)	03-2002-1-048	Revised Plan and Search Case File	*	11/14/03	Debtor	N/A
File, Debtor (1)	06-2004	Revised Plan and Search Case File	*	09/18/04	Debtor	N/A
File, Debtor (1)	06-2004-1-008	Revised Plan and Search Case File	1	06/18/04	Debtor	N/A

### Printing a Notice of Case Filing

- Debtors' attorneys frequently need a Notice of Bankruptcy Case Filing to prevent foreclosures, wage garnishments, lawsuits or repossessions.
- To print a notice containing the date and time of filing (along with the Court Seal), click on Notice of Bankruptcy Case Filing. A notice suitable for printing will be produced.

